City of Bedford, Ohio

New procedures for obtaining a Net Profits Municipal Income Tax Return Form

Due date for filing your 2011 Municipal Income Tax Return is April 15, 2012

The City of Bedford saved over $7,500.00 by not mailing and printing tax forms for the 2011 tax year. The City's Tax Department has noted that last year's filings of income tax returns were being prepared with various types of tax software or in house at the Bedford Tax Department. Therefore, for the 2011 tax year, the Tax Department will be sending you this letter instead of mailing tax forms and envelopes.

You can obtain a tax return and instructions by visiting the Website at http://www.bedfordoh.gov (under the Tax Department heading) or at Bedford City Hall, The Bedford Library, or by calling the Bedford Tax Department at 440-735-6505. Your estimated tax payments to date for filing are available online at https://www.bedfordohtax.com or by calling the tax department.

We strongly encourage companies to report their local (City of Bedford) W-2 tax information to the Tax Department on CD or Diskette, utilizing the EFW2 Reporting for Municipal Income Tax (formerly MMREF-1). See details on utilizing required W-2 verification software now available, **prior** to submission of the files, on our city website (www.bedfordoh.gov).

We thank you for your anticipated cooperation and attention to this matter.