

**COUNCIL WORK SESSION**

**MONDAY, DECEMBER 2, 2013**

**6:30 P.M. PROMPT**

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- **DISCUSSION OF AGENDA**
  
- **BUDGET HEARING**
  - **Building Department**
  
- **EXECUTIVE SESSION - Personnel**

Bedford City Council met in a work session at Bedford City Hall on Monday, December 2, 2013 at 6:32 p.m.

Present: Council Members: Mayor Daniel Pocek, Warner Batten, Stan Koci, Marilyn Zolata, Paula Mizensak, Greg Pozar, Don Saunders. Administration: City Manager Henry Angelo, Finance Director Frank Gambosi, Calvin Beverly, Building Commissioner, Assistant Law Director John Montello, Clerk of Council Lorree Villers. Absent: None. Also present: Sandy Spinks.

Mayor Pocek began discussion of the Regular Council Meeting agenda.

Council had no issues with the minutes of the Work Session and Regular Meeting of November 18, 2013 or the Budget Work Session of November 25, 2013.

Ordinance No. 9122-13 was an ordinance to make appropriations for current expenses and expenditures of the City of Bedford, Ohio during the year 2014. This Ordinance was before Council for first reading on November 18, 2013. Mr. Gambosi requested this ordinance be read as a second reading this evening. He thought he would have amendments before the final reading on December 16, 2013. Council agreed and they had no questions.

Ordinance No. 9126-13 was an ordinance authorizing the City Manager to enter into a contract w/Doty & Miller in the amount of \$15,800. This was for the Ellenwood Recreation Center remodeling project. Mr. Angelo explained this was going to be paid from the \$150,000 grant for some very nice improvements. There was discussion whether the grant funds should be spent on another ADA entrance or the funds spent elsewhere. The current stairs were deteriorating and either way something had to be done. Mr. Pozar questioned the 10% design fee that Doty & Miller was charging for a \$15,800 project; he thought it was too high. He said another ADA entrance was redundant. Mr. Saunders disagreed. It was a long way for someone to walk if the parking lot with the ADA entrance was full and had no parking spaces. Mr. Pozar thought Mr. Lewis was to report back to Council on a few items but he did remember Mr. Lewis doing so. After a brief discussion, Council decided to read this piece of legislation this evening as a first reading. Mr. Pozar felt all engineering fees and design fees should be reviewed in more detail.

Ordinance No. 9127-13 was an ordinance authorizing expenditure of funds for Mayoral receptions. Mr. Gambosi explained the reason for the legislation was an action needed by Council for reporting reasons for the State Auditors. [See attached] It was important to understand public perception when it came to the spending of taxpayer's money for food and/or parties; it could be viewed differently. After a brief discussion it was determined Council wanted to amend the legislation to add the wording "not to exceed \$1,000.00" in Section 1 as read by the Law Director at the Regular Council meeting. The State Auditors would have something in writing approved by Council for this expenditure.

Ordinance No. 9128-13 was an ordinance amending Ordinance No. 8981-12 providing a contract with GPD Group for Engineering Services. Mr. Pozar questioned the increase. Mr. Angelo explained the other 14 cities GPD Group was contracted with were paying these same rates. It was determined that Bedford did not have any Capital Improvements in 2014; however, Mr. Ciuni was paid a retainer of \$1,000 per month. Mr. Saunders questioned the increase percentage amounts because the cost of living was approximately over 1.8%. Council requested Mr. Ciuni is available at the next meeting so Council could ask him some questions.

Ordinance No. 9129-13 was an ordinance amending Ordinance No. 9015-12 making additional appropriations for 2013. Mr. Gambosi explained this ordinance was basically a year end housekeeping issue to stay in compliance. [See attached]

Motion to accept the Planning Commission's recommendation of November 19, 2013 – North East Auto Gallery, 580 Broadway Avenue, Bedford, Ohio – Improve exterior appearance.

Mr. Anglo explained the improvements and recommended the Planning Commission's recommendation from their meeting of November 19, 2013 for North East Auto Gallery, 580 Broadway Avenue, Bedford, Ohio. The building had been hit by a car in an accident so the new owner decided to address most of the building. As per the Planning Commission's recommendation the front would be dressed up with a contrast color around the windows.

Discussion of the Regular Meeting agenda was concluded.

The Budget discussion this evening was with the Building Department's Building Commissioner Calvin Beverly.

Building Department - Mr. Beverly thanked everyone for their support and consideration. He listed several different ideas he had for charging for services, inspections and applications performed by the Building Department. He pointed out areas where there should be a charge because of the hours invested in the process. Mrs. Zolata hoped the new fees would not be excessive. Mr. Beverly didn't think so; however, he was considering a 10% discount for senior citizens. It was determined he would present a study for Council to review so they could discuss the different fees. He was interested in bi-annual rental inspections, continuing education, inspector certifications, and bi-annual employee evaluations. His department had three fulltime non-union employees, one fulltime AFSCME employee and one part-time employee. The only increase he was aware of was for the AFSCME employee of 1%. He mentioned with all additional improvements happening in Bedford there was going to be an increase in Planning Commission meetings in 2014.

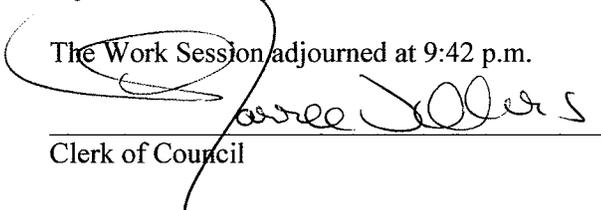
After a brief conversation it was determined it might be in the best interest for the City, if the City owned homes were advertised professionally. It might be best to cut the losses and sell the homes for a reasonable price. The Building Inspectors were wearing two different hats while they performed zoning inspections or building inspections. Overall the Building Department was maintaining but he felt there needed to be some changes in the fees, applications and daily functions.

At 7:54 p.m., Bedford City Council went into an executive session to discuss personnel.

At 7:58 p.m., Bedford City Council temporarily adjourned executive session to conduct regular Council meeting.

Executive session reconvened at 8:45 p.m. to continue discussion on personnel. Executive Session adjourned at 9:40 p.m.

The Work Session adjourned at 9:42 p.m.

  
Clerk of Council

  
Mayor – President of Council

REGULAR MEETING

BEDFORD CITY COUNCIL  
STATE OF OHIO  
COUNTY OF CUYAHOGA

DATE: December 2, 2013

AGENDA

TIME: 8:00 P.M.

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1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF MINUTES**
  - a. Approval of Minutes of the Work Session of November 18, 2013
  - b. Approval of Minutes of the Regular Meeting of November 18, 2013
  - c. Approval of Minutes of the Budget Work Session of November 25, 2013
5. **OLD BUSINESS**
  - a. Ordinance No. 9122-13 City of Bedford 2014 Appropriation Budget (1<sup>st</sup> Reading 11/18/13)
6. **PRESENTATIONS**

Bedford Falls Proclamation
7. **REPORTS**
  - a. City Manager
  - b. Law Director
  - c. Finance Director
  - d. Council Reports
8. **NEW BUSINESS**
  - a. Ordinance No. 9126-13 authorizing the City Manager to enter into a contract w/Doty & Miller (\$15,800)
  - b. Ordinance No. 9127-13 authorizing expenditure of funds for Mayoral receptions
  - c. Ordinance No. 9128-13 amending Ord. No. 8981-12 providing a contract with GPD Group for Engineering Services
  - d. Ordinance No. 9129-13 amending Ordinance No. 9015-12 making additional appropriations
  - e. Motion to accept the Planning Commission's recommendation of November 19, 2013 - North East Auto Gallery, 580 Broadway Avenue, Bedford, OH – Improve exterior appearance
9. **HEARING OF CITIZENS**
10. **ADJOURNMENT**

PLEASE TURN OFF ALL CELL PHONES BEFORE COUNCIL MEETING

(Council minutes and agenda posted at [www.bedfordoh.gov](http://www.bedfordoh.gov))

Bedford City Council met in Regular Session at Bedford City Hall on Monday, December 2, 2013. Mayor Pocek called the meeting to order at 8:04 P.M. The meeting was opened by pledging allegiance to the flag. The roll was called. Present: Pocek, Pozar, Saunders, Zolata, Batten, Koci, Mizensak. Absent: None.

Motion made by Pozar and seconded by Mizensak to approve the minutes of the Work Session of November 18, 2013. The roll was called. Vote – Yeas: Pocek, Pozar, Saunders, Zolata, Batten, Koci, Mizensak. Nays: None. Motion carried unanimously.

Motion made by Zolata and seconded by Koci to approve the minutes of the Regular Meeting of November 18, 2013. The roll was called. Vote – Yeas: Pocek, Pozar, Saunders, Zolata, Batten, Koci, Mizensak. Nays: None. Motion carried unanimously.

Motion made by Saunders and seconded by Batten to approve the minutes of the Budget Work Session of November 25, 2013. The roll was called. Vote – Yeas: Pocek, Pozar, Saunders, Zolata, Batten, Koci, Mizensak. Nays: None. Motion carried unanimously.

The presentation this evening was presented by Mayor Pocek for the annual Bedford Falls proclamation. Ms. Schwende was running late this evening so she would not be here for the presentation.

**ORDINANCE NO. 9122-13**, being an ordinance to make appropriations for current expenses and expenditures of the City of Bedford, Ohio during the year 2014 and declaring an emergency placed on first reading November 18, 2013 was read by title only.

Motion made by Batten seconded by Saunders to place Ordinance No. **9122-13** on second reading.

The roll was called. Vote – Yeas: Pocek, Pozar, Saunders, Zolata, Batten, Koci, Mizensak. Nays: None. Motion carried unanimously.

No report from City Manager, Henry Angelo.

No report from Assistant Law Director John Montello.

No report from Finance Director, Frank Gambosi.

No report from Councilman Batten.

Councilman Koci was pleased with the annual tree lighting ceremony; the lights were beautiful as usual. He reminded everyone to participate in the Lights Out for Hunger program; other cities were starting to participate in this program.

Councilwoman Zolata was sorry she missed the tree lighting this year; she was ill. She noticed Tim Tench in the audience; she was happy to hear the wonderful press the Bedford Schools were experiencing for their football team and the different methods of teaching. She asked if Bedford participated in the Small Business this past Saturday. Mayor Pocek thought this was going to be addressed on December 14, 2013. She announced the Service Department was still picking up the leaves.

No report from Councilwoman Mizensak.

Councilman Pozar introduced Building Commissioner Calvin Beverly and offered his condolences in the loss of his mother prior to the Thanksgiving holiday. Mr. Beverly participated in his first budget discussion this evening. Mr. Pozar was looking forward to working with Mr. Beverly.

Councilman Saunders also thought the Tree Lighting was amazing even though it was single digits as far as the weather. He reminded everyone to attend the Christmas in Bedford Falls program on December 14, 2013. He pointed out a Bedford High graduate was the reason Michigan lost the game. He reminded everyone to inform their snowplow operators not to pile the snow over the sidewalks.

Mayor Pocek thought the behavior and respect he and Mr. Angelo received the evening they went to wish the Bedford football players before they left to play Glenville. He was very proud of the students.

**ORDINANCE NO. 9126-13**, an ordinance authorizing the City Manager to enter into a contract with Doty & Miller Architects for the Ellenwood Recreation Center remodeling project and declaring an emergency was read by title only.

Motion made by Batten seconded by Zolata to place Ordinance No. **9126-13** on first reading.

The roll was called. Vote – Yeas: Pocek, Saunders, Zolata, Batten, Koci, Mizesak. Nays: Pozar. Motion carried.

**ORDINANCE NO. 9127-13**, an ordinance authorizing the expenditure of funds for Mayoral receptions and declaring an emergency was read by title only.

Motion made by Pozar seconded by Koci to amend Section 1 to add the words “not to exceed \$1,000.00” and the word “Mayoral” changed to “Council”. Council was in agreement with both amendments.

The roll was called. Vote – Yeas: Pocek, Pozar, Saunders, Zolata, Batten, Koci, Mizesak. Nays: None. Motion carried unanimously.

Mayor Pocek requested Mr. Montello read the title as it was amended.

**ORDINANCE NO. 9127-13(Amended)**, an ordinance authorizing the expenditure of funds for Council receptions and declaring an emergency was read by title only.

Motion made by Pozar seconded by Zolata to suspend the rule requiring the reading of said ordinance on three different days.

The roll was called. Vote – Yeas: Pocek, Pozar, Saunders, Zolata, Batten, Koci, Mizesak. Nays: None. Motion carried unanimously.

Motion made by Mizesak seconded by Zolata to place Ordinance No. **9127-13** on third and final reading and passed.

The roll was called. Vote – Yeas: Pocek, Pozar, Saunders, Zolata, Batten, Koci, Mizesak. Nays: None. Motion carried unanimously.

**ORDINANCE NO. 9128-13**, an ordinance amending Ordinance No. 8981-12 providing for a contract with GPD Group for engineering services within the City of Bedford and declaring an emergency was read by title only.

Motion made by Batten seconded by Zolata to place Ordinance No. 9128-13 on first reading.

The roll was called. Vote – Yeas: Pocek, Pozar, Saunders, Zolata, Batten, Koci, Mizesak. Nays: None. Motion carried unanimously.

**ORDINANCE NO. 9129-13**, an ordinance amending Ordinance No. 9015-12 making additional appropriations for current expenditures of the City of Bedford, Ohio during the year 2013 and declaring an emergency was read by title only.

Motion made by Saunders seconded by Pozar to suspend the rule requiring the reading of said ordinance on three different days.

The roll was called. Vote – Yeas: Pocek, Pozar, Saunders, Zolata, Batten, Koci, Mizesak. Nays: None. Motion carried unanimously.

Motion made by Koci seconded by Batten to place Ordinance No. **9129-13** on third and final reading and passed.

Mr. Gambosi explained this was the year end annual housekeeping making additional appropriations for current expenditures for 2013.

The roll was called. Vote – Yeas: Koci, Mizesak, Pocek, Saunders, Zolata, Batten. Nays: Pozar. Motion carried.

Motion to accept the Planning Commission's recommendation of November 19, 2013 for North East Auto Gallery, 580 Broadway Avenue, Bedford, Ohio to improve exterior appearance.

Motion made by Saunders seconded by Pozar to accept the Planning Commission's recommendation of November 19, 2013 for North East Auto Gallery, 580 Broadway Avenue, Bedford, Ohio to improve exterior appearance.

The roll was called. Vote – Yeas: Pocek, Pozar, Saunders, Zolata, Batten, Koci, Mizesak. Nays: None. Motion carried unanimously.

Mayor Pocek said that concluded the business portion of the meeting and asked if anyone in the audience had any concerns.

Joyce Daunch, 86 Harriman Street, invited everyone to another Fri-Dates concert on December 20, 2013 at 7:30 p.m. at the Church of the Nazarene.

Orlando Rosario, 257 Deborah Lane, expressed his concern regarding the unsafe crosswalk in downtown Bedford and the crosswalk located at the hospital. Vehicular traffic was not obeying the law and stopping for pedestrians. Mr. Angelo explained the crosswalk downtown was enhanced by lights and signs. Mayor Pocek thought there could be a Police Officer special attention at these two locations; however, the City could not help the rudeness of some of the drivers. Mr. Rosario asked how much the duplex was located on Glendale. Mr. Angelo clarified that was a City owned duplex and it was for sale in the amount of \$135,000. Mrs. Zolata suggested an Auxiliary Officer be placed at the crosswalk during the holidays.

Tim Tench, 286 Marion Drive, thanked everyone for the kind words regarding the politeness of the students. He briefly explained the history of Mr. Powell who intercepted the Michigan football game pass. Mr. Powell was a great resident. The school was very proud of the

students. He also thanked and appreciated all the efforts Mayor Pocek did for Bedford as a whole. He wished Mayor Pocek all the best in the future.

Mayor Pocek announced the Work Session Executive Session would reconvene in ten minutes.

Mayor Pocek asked if there were any further comments. There being no reply, motion made by Koci seconded Mizesak to adjourn. The roll was called. Vote – Yeas: Pocek, Pozar, Saunders, Zolata, Batten, Koci, Mizesak. Nays: None. Motion carried unanimously.

Meeting adjourned at 8:32 P.M.



James J. Miller  
Clerk of Council



Daniel S. Pocek  
Mayor – President of Council